

11.1.3.1 Risk Management Plan

A. Project Information

Project Name: _____ *Project Number:* _____
Customer: _____ *Customer Contact:* _____
Prepared by: _____ *Modification Date:* _____

B. Purpose

The purpose of the risk management plan is to document the process and methods that the project team will employ to monitor identified risk, identify and evaluate potential trigger events (indicated an imminent risk event), implement and monitor risk containment strategies and assess on an ongoing basis project progress and activities to identify potential risk events not identified during project plan development.

C. Team Roles & Responsibilities

The project team will review/manage risks in the weekly project status meeting. See the risk log for a listing of identified risk and risk owners.

D. Documentation Requirements

The Reinstatement Project Risk Log contains detailed information about each risk.

E. Risk Containment Strategies

See Reinstatement Project Risk Log

F. Risk Control

The Risk Management Plan and Risk Log will be reviewed in the weekly status meeting.

G. Risk Change Review & Approval Process

As new risks are identified or existing risks expire, the Risk Management Plan will be updated. Risks will be reviewed on a weekly basis in the project status meeting. The plan will be maintained in the project's SharePoint site.